



# Bylaws

## CHAPTER I

Article 1. A civil association, nonprofit, called Latin American Association of Space Geophysics (ALAGE), governed by the present statutes is established.

Article 2. The duration of the ALAGE is indefinite.

Article 3. Its headquarters will be the institution that employs the current President that Chapter IV of this Bylaws refers.

Article 4. The ALAGE acts as a link between the research groups working in the same area in Latin America and promotes the communication and collaboration among them and also, with groups from other regions. Its specific objectives are: i) Organize, in collaboration with the local committee that is set up each time for, the Latin American Conference on Space Geophysics (COLAGE), at intervals not exceeding three years, and edit a journal for dissemination of its activities. ii) Promote the incorporation of all Latin American researchers interested in the Space Geophysics at ALAGE activities. iii) Promote regional training through the exchange of experts between institutions from Latin America and other countries outside the region. iv) Establish programs of cooperation with related scientific organizations on matters of common interest. v) Promote the exchange of information and all kinds of relevant information between various Latin American groups of Space Geophysics, and with other similar groups in the world. vi) Arrange with international and governmental organizations, material and financial support for multi-institutional meetings and scientific projects. vii) Support the creation and consolidation of post graduate programs in the area of Space Geophysics in Latin America and promote teaching courses on Space Geophysics, viii) Promote the dissemination to the general public of knowledge related to Space Geophysics, and encourages the interest of researchers to participate in the development of scientific policy related to Space Geophysics in their respective countries, i x ) Provide a relevant advice to anyone who requests it.

## **CHAPTER II OF MEMBERS**

Article 5. ALAGE members include the following categories: i) Regular Members: Scientists active in space geophysics, residents of a country in Latin America or whose work is relevant to the region, approved by the Directive Board and based on the personal application of candidates. ii) Student-Members: postgraduate students approved by the Directive Board based on recommendations of Regular Members. iii) Honorary Members: internationally renowned scientists, who in their respective countries have shown special interest in relevant programs in Latin America, proposed by the Directive Board and approved by the General Assembly. iv) Sponsoring Members: Institutions or individuals who have provided a significant funding and support to the functioning of the administration and/or ALAGE activities proposed by the Directive Board and designated by General Assembly.

Article 6. The condition of ALAGE Regular Member may be lost by failing to attend three consecutive COLAGE meetings unless the person in question sends in writing a reasonable request and is approved by the Directive Board.

## **CHAPTER III OF THE SPONSORSHIP**

Article 7. The representatives of the institutions and individuals who are the Sponsoring Members, constitute the Sponsorship Board. The Treasurer must submit to the Sponsorship Board an annual report of expenses. If considered necessary, the Treasurer may convene and chair a meeting of the Sponsorship Board during the event of COLAGE, to submit economic matters for discussion.

## **CHAPTER IV OF THE GOVERNMENT**

Article 8. The organs of the ALAGE government are the General Assembly, the Directive Board and the Advisory Council.

Article 9. The General Assembly is the highest authority of the ALAGE and is constituted by all its Members. It meets at least once during each COLAGE, obligatorily convened by the Directive Board. Its main responsibilities are: i) Determine the plans, programs, projects and the general policies of ALAGE. ii) To elect the members of the Directive Board. iii) To approve the appointment of the members of the Advisory Board. iv) To approve the appointment of Honorary Members. v) Decide on the location and composition of the subsequent Program of COLAGE. vi) Appoint ad-hoc Committees. vii) Know the report of the Directive Board. viii) Treat matters not provided in these Statutes. ix) To approve modifications to these Bylaws.

Article 10. The Directive Board is the government entity between General Assemblies. Its affairs will be treated mainly through correspondence, but will convene at least once after being elected and another before the next General Assembly. Will consist of: i) President, ii) A Vice-President, who will be the Elected President for the subsequent period. iii) An Information Secretary iv) An International Secretary v) A Treasurer, vi) The President of the INTERALAGE Student Association, with voice, but not vote.

Article 11. The President is the legal representative of the ALAGE. Its functions are: i) To prepare the Agenda for the General Assembly and preside. ii) Develop, in conjunction with the other members of the Directive Board, an activity report and submit it to the General Assembly. iii) To chair the Directive Board. iv) To chair the Program Committee of the next COLAGE. v) Addressing, at the first instance all matters submitted by members of the Association and coming from other regions. vi) Apply for and receive, on behalf of the General Assembly, donations and economic support from individuals or international institutions and work with the Treasurer in accordance with the policies established by the General Assembly, the disposition of the funds of the Association, for which may open a joint bank account with the Treasurer. vii) Promote the search for the Sponsoring Members. viii) Signing on behalf of the ALAGE agreements of mutual interest with other scientific associations. ix) Any other function delegated to it by the General Assembly. The President's decisions should always be in accordance with these Regulations.

Article 12. The Vice-President, who at the end of its mandate assumes the presidency, has the following functions: i) Develop and propose plans for the future development of ALAGE. ii) To replace the President when it becomes unable to do his (her) jobs. iii) To coordinate the activities of the Advisory Council. iv) Be responsible for the regular updating of the ALAGE database. v) Any other function delegated to it by the General Assembly or the Directive Board.

Article 13. The Information Secretary has the following functions: i) To be the editor of the ALAGE publications. ii) Collect all the information considered relevant to the Association and seek appropriate ways to make it known. iii) To be the Secretary of Minutes of the Directive Board and the General Assembly. iv) To assume the duties of President when the President and the Vice-President are unable to do so. If the incapacity of the President and the Vice-President is for a period longer than six months the Secretary of information should call an election of a Provisional President, by correspondence, whose mandate will last until the next General Assembly. iv) Any other function delegated to her/him by the General Assembly or the Directive Board.

Article 14. The International Secretary has the following functions: i) To serve as a link of ALAGE with other agencies and scientific associations and monitor existing collaboration programs. ii) To assist the President in searching and promotion of Sponsoring Members. iii) be an ex officio member of the Program Committee of COLAGE. iv) Any other function delegated to it by the General Assembly or the Directive Board.

Article 14. The Treasurer has the following functions: i) Manage the economic resources of the ALAGE ii) In agreement with the President, according to the policies established by the General Assembly, provide financial resources of the Association. iii) Chair the Sponsorship Board meetings. iv) Prepare annual financial reports for submission to the Sponsorship Board and the General Assembly. v) Any other function delegated to it by the General Assembly or the Directive Board.

Article 16. The Advisory Council is made up of the outgoing President and a representative of each of the countries that has regular ALAGE members. Its members must be Members of ALAGE and shall be appointed as decided by a majority of the Regular Members of each country. Their appointments must be ratified by the General Assembly.

The Advisory Council will have a permanently invited representative of the INTERALAGE Student Association, selected according to their own rules.

Article 17. The members of the Advisory Council have the following functions: i) Be permanent advisers to the Directive Board. ii) Be advisers of the Program Committee of the subsequent COLAGE. iii) Maintain updated information of human resources and infrastructures in Space Geophysics in their respective countries. iv) To act as correspondent for the periodic publication to handle and distribute ALAGE newsletters in their respective countries. v) Any other functions delegated by the General Assembly or the Directive Board.

## **CHAPTER V DURATION OF THE MANDATE AND THE VOTE**

Article 18. The members of the Directive Board shall serve from the end of the COLAGE during which they were elected until the end of the next. Should a vacancy appear in the Directive Board, the remaining members of the Directive Board, if they desire, can appoint an individual to fill the position temporarily until the next COLAGE.

Article 19. The President and the Vice-President cannot be elected at the end of their duties. The Secretaries and the Treasurer of the Directive Board may be reelected only once consecutively.

Article 20. The composition of the Advisory Council will be reviewed at each General Assembly; its members may not be appointed for more than two consecutive terms.

Article 21. At any voting each participant has one vote. General Assembly, the Directive Board, the Sponsorship Board and the Advisory Council will take their decisions by a simple majority of the participants, except for the amendment of these bylaws, for which approval by the affirmative vote of two-thirds of those present is required. Decisions of the Directive Board may be taken by correspondence if the President deems it necessary.

## **CHAPTER VI NATIONAL SECTIONS**

Article 22. The set of Regular Members in each country may constitute a National Section if they so considered desirable to address issues of their exclusive responsibility. National Sections constituted discuss and approve its own rules of operation.

Article 23. In countries where there is a National Section, this will have a President of Section, who will be elected by the Regular Members of respective National Section. To proceed and receive funds or donations from governmental institutions of their country, specifically intended for ALAGE, these must be submitted immediately to the Treasurer of the Directive Board.

## **TRANSIENT**

Article 1. Regular Members or Student, as appropriate under their own right, all the scientists who participated in the vote to approve or modify the Bylaws.

Article 2. Article 6 of these Bylaws was added in the General Assembly celebrated in Monterrey, Mexico, in April 2024. Therefore, this will be the starting point to count for possible membership loss as referred there.